

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

The remote curriculum at Cape Cornwall School has been carefully planned for such an event. Our remote learning provision starts from day one and follows a student's usual timetable and is provided via Show My Homework and Google Classrooms. All timetables for each Year group can be found on our website, along with useful guides on accessing a range of online resources at home. On the first day, pupils may experience some login issues as they access the online platforms from home. Each student has an individual login and password to access their account. For queries about logins and passwords, please contact: andymorris@cape.cornwall.sch.uk .

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school. Continuing to teach all the normal planned curriculum in the remote environment is important. Subjects where this is more challenging are those that would normally include significant elements of practical work in the live classroom, for example sciences, music, or technology. However, in these and other cases, video demonstrations (and there are many ready-to-use examples linked to the curriculum available on platforms such as YouTube) can substitute well for practical work, particularly if accompanied by teacher explanation, commentary and a textbook or electronic resource.

Teachers will be providing pre-recorded and live lessons in line with each student's timetable and it is essential that students are using our remote learning provision for every lesson, every day, as they would be if they were attending school. Lesson attendance and engagement will be closely monitored, and parents will be contacted if there is a concern. Parental support for our attendance and engagement expectations is very much appreciated.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 3 and 4	4-5 hours a day
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Accessing remote education

How will my child access any online remote education you are providing?

Show My Homework

'Show My Homework' is also known as 'Satchel: One'. To reset 'Satchel: One' information, you can contact your child's Head of Upper or Lower School, their teachers, or their tutor. If you have persistent difficulty, please contact andymorris@cape.cornwall.sch.uk

Google Classroom

'Google Classroom' allows students to complete and submit work electronically. Teachers can communicate feedback directly to the student and then students can easily respond. The platform also allows work to be organised in one place for students to go back to.

Students are given a class code by their teacher. This allows them to join the class.

When you have logged onto 'Google', you can choose 'Google Classroom' from the 'G-Suite' list of applications. A guide to using Google document has been sent out and is also on our website.

Hegarty Maths

'Hegarty Maths' is an online platform with videos and related quizzes, and it gives pupils instant feedback. It is used to support classroom learning and has been proven to increase knowledge retention.

Kerboodle

Kerboodle is used in French. Students will be given access to this by their class teacher.

Quizlet

Quizlet is used in French to learn vocabulary for all year groups. Subject teachers will communicate links with students.

Support Resources on our website

Our website shows timetables for each Year group and we have made the following help guides and to support students, parents, and carers with access to digital platforms and resources:

- Student timetables
- Student Code of Conduct
- How to connect to your school email account
- How to connect to Show My Homework and request a password reset
- Seneca access instructions
- Google Meet user guide – students and parents

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

The Government is providing additional digital devices for schools to support children to access the remote provision. If a student needs a device or access to the internet, please email Mr Morris at andymorris@cape.cornwall.sch.uk to let us know. As soon as we have devices available, we will contact you. We have a set of criteria for the prioritisation of devices and we will endeavour to support as many of our families as we can. We know it can be difficult for families where siblings all need access to lessons during the school day and our staff team will support wherever possible to provide additional equipment if we can.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

All students will be set work via Show My Homework, with clear instructions for students to follow. Students will then be required to join a Google Meet live tutorial, twenty minutes at the end of each lesson (all timetables can be found on our website). This provides the opportunity for the student to ask their teacher any questions about the work set and allows the teacher to identify and correct any misconceptions from their learning. All students will need to join the Google Meet teacher tutorial at the end of each lesson. The Google Meet link will be available to click on via Show My Homework with the timings of when they should join the live tutorial.

Some examples of remote teaching approaches used across subjects:

- recorded teaching (e.g., Oak National Academy lessons, video/audio recordings made by teachers)
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences.
- textbooks and reading books pupils have at home

Homework

Teachers will continue to set homework from Monday 18th January, to be done outside of lesson time. The homework will help support the work that has been completed in the online or on-site lessons and has been carefully designed to ensure children make excellent progress. All students are expected to continue to complete their homework.

Any questions about our homework can be emailed to subject teachers or Miss Stoddart at stoddartl@cape.cornwall.sch.uk

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

At Cape Cornwall School, we share high expectations with all members of our learning community: students and staff, parents, and carers. We know that effective teaching and learning is the key to unlocking our students' abilities and potential and we support each other and strive to improve our daily practice whether this is in the classroom or a remote learning environment. Cape Cornwall School is committed to ensuring that all our students achieve their full potential. All our remote lessons are designed with clear outcomes and strategies to engage students in learning and encourage independence and resilience.

Students must follow our live lesson protocols and staff instructions including when to turn off their microphones and video cameras. We expect all our students to behave responsibly and to ensure that they support their learning as well as that of other students. We, therefore, expect there will be minimal disruption to learning in our remote and on-site provision. We have adapted our behaviour protocols to respond to the 'online' setting with a first warning, second warning (and 1 behaviour point), and subsequent removal from the live lesson (and 2 behaviour points).

Staff will be in contact with parents if we have repeated concerns about a student's behaviour in their online lessons. We have a set of protocols that explain how teachers and children can work cooperatively together in this way. These were sent out earlier this week and are also on our website. Parental support for our behaviour protocols is very much appreciated.

Student's attendance and their completion of work will be monitored closely: students will continue to be rewarded for effort and excellence with Achievement points. We are running an Achievement point rewards system where students can receive Amazon vouchers when they achieve certain thresholds of Achievement points. Our high expectations for behaviour continue to be embedded with our remote learning.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

All students are expected to engage with their remote learning either online or through our on-site provision. Our remote learning provision follows a student's usual timetable and is provided via Show My Homework and Google Classrooms. Staff conduct a register at the start of each live tutorial and inform the attendance team if a student is missing from the live tutorial. The attendance team will then get in contact (phone call) with home to inform of a missed teacher tutorial. Teachers, when they have requested submission of work will acknowledge the work received and will reward using our normal achievement point system and will also contact home (phone call/email) if work has failed to be submitted.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Our approach to assessing/feeding back on pupil work is as follows:

- All work that is submitted will be acknowledged by a teacher comment on either Show My Homework, Google Classroom or via email. Highlights and Next steps will also be provided for key pieces of work that students complete over the remote learning period in all subjects.
- 'Google Classroom' allows students to complete and submit work electronically. Teachers can communicate feedback directly to the student and then students can easily respond. The platform also allows work to be organised in one place for students to go back to.
- English, Maths, and Science teachers use 'Tassomai' to quiz and test students' knowledge and skills. Tassomai allows teachers to track progress overtime and identify areas of development for each individual student and provide targeted feedback.
- Other online 'low stakes' quizzing platforms such as Seneca, Quizlet, Hegarty Maths and Kerboodle will be used to assess students.

Additional support for pupils with particular needs

How will you work with m to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example, some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

All pupils with an EHCP have their own personalised provision map that highlights their specific needs and how school can meet the provisions that is stated on their plans. We have worked with teaching staff to ensure that the needs of the pupils are being met through clear, specific, differentiated provision that matches the offer they would receive in the classroom. We immediately contacted our parents on the Record of Need to ask how we as an SEND team could support their child with remote access. We have an open door communication policy through phone calls and emails for continued support at all times through the working day. We act as signposts to all the additional agencies that can help them and we have continued to work with any agencies that are already involved with a pupil. We have encouraged the pupils to communicate themselves to staff and the SEND team if requiring help. We constantly monitor the situation and if parents and pupils are struggling then we can offer on-site access to pupils with SEND. We will also consider alternatives to remote provision such as paper copies if it is impossible for the pupil to learn through remote access.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate, but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Day 1 of self-isolation – Cape Cornwall School will provide you will a workbook that focusses on well being and PSHE topics for you to complete on your first day of isolation. This allows all teachers the time to upload work to Show My Homework ready for remote learning to start from day two.

Self-Isolating pupils will continue to follow their normal school timetable and complete the work set by their teachers daily via Show My Homework. Students are then required to submit the work they have completed via Show My Homework for acknowledgement and teacher feedback.

There will be no live teacher tutorials via Google Classroom for self-isolating pupils while most students are in class. All other resources and procedures apply as stated above.